

Council President Buchanan called the Agenda Meeting to order at 8:03 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Clerk Morelos announced that this Agenda Session Meeting being held on Monday, September 23, 2019 been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak.

Absent: Mayor Kennedy O'Brien

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

- Council President Buchanan announced that the following Ordinance(s) were introduced at the September 23, 2019 Council meeting and are scheduled for Public Hearing and Adoption on October 15, 2019.

ORDINANCE #472-19

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XII
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE TO AMEND SECTION 12.6 RENT CONTROL**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman McGill**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of August, 2019.
- 2) CFO's Investment Activity report for the month of August, 2019.

- Motion seconded by Councilwoman Novak.

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) The Brandon Tyler Narleski Charitable Foundation to conduct an On Premise Premise Draw (Tricky Tray) on October 13, 2019(RA: 2299).

- B 1) Approved

C) **Notice of Claim** filed against the Borough of Sayreville from Plaintiff Richard Fragoso, Civil Action #3:19cv-061-06169.

- C) Filed with JIF, copy to Borough Atty & Eng.

D) **Notice of Civil Action** filed against the Borough of Sayreville Housing Program (one of the defendants) with regards to Non-payment of property owner's mortgage.

- D) Filed with JIF, copy to CDBG Coord, Borough Atty.
(Shamita Singleton/Washington)

E) Authorization for Tax Collector to refund 2018 taxes in the amount of \$9,008.03,
2019 taxes in the amount of \$7,131.96 cancelling all subsequent billed taxes, due to
100% Disabled Veteran Tax Exemption approved by the Tax Assessor effective

October 16, 2018, covering Bartolo D. Rodriguez, Block 343.02, Lot 8, 1 Long Bow Road.

- E) Approved / Resolution

F) Notice received that PSE&G has filed a petition with the BPU for approval to implement and administer an extension to PSE&G's Gas System Modernization Program and to approve an associated cost recovery mechanism **and** Petition requesting a resetting of Societal Benefits Charge for rate increase (all dates on bulletin board).

- F) Receive & File

G) Committee Reports: 1) Progress

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Councilman Dalina moved the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of Aug., 2019.
- 2) Fire Prevention report for the month of Aug., 2019.
- 3) Zoning & Code Enforcement report for the month of Aug., 2019.
- 4) Planning Board minutes of August 21, 2019.
- 5) Fire Prevention report for the month of August, 2019.

- Motion seconded by Councilwoman Novak.

B) **Notice to Adjacent Municipality/Property Owner**

- 1) Ordinance received from the **Twp. of Old Bridge** amending their Land Development Ordinance Section 250-66D.
- 2) Notice of an application for Freshwater Wetlands General Permit and Coastal General Permit filed with the NJDEP by **CMC Steel New Jersey** for their mill site located on Block 246, Lots 1.05, 1.06, 1.07 and 1.085.
- 3) Notice of application for authorization for Waterfront Development upland Individual Permit, Coastal Wetlands Permit Modification filed with the NJDEP by Sayreville Seaport Associates Urban Renewal, L.P. covering Block 257, Lot 3; Block 257.01, Lot 1; Block 257.01, Lot 4; Block 257.01, Lot 5; Block 257.01, Lot 6 and Block 257.02, Lot 1.

- B 1-3) Receive & File

C) Received the following **Planning Board Resolution** which was memorialized on September 11, 2019:

- 1) The Place at Sayreville, LLC, Block 175, Lots 10.01, portion of Lots 9, 10, 11, 12.03 & 12.04, Block 176, Lots 2.02 & 2.04, Block 175, Lot 2.02 & 2.04 and Block 176.

- C) Receive & File

D) Request received from **Robert Downey General Contractor** to refund bonds covering Sharon Estates Major Subdivision

- a) Performance Bond #FP0021295 and
- b) 10% Cash Bond in the amount of \$62,555.40

- D) Refer to Boro Engineer

E) Committee Reports: 1) Progress

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of Aug., 2019.
- 2) Office on Aging Supervisor's report for the month of Aug, 2019.
- 3) Rent Leveling Board Minutes of Sept. 10, 2019.

- Motion seconded by Councilwoman Kilpatrick.

B) Committee Reports – Councilwoman Novak:

- 1) Requested that the Council take action on one of the items listed on the Business Administrators agenda due to a timing issue.

Councilwoman Novak made a motion to award a contract for the Mechanics Garage Addition to Murray Paving and Concrete under the ESCNJ Co-op Purchasing agreement in an amount not to exceed \$140,000.

Motion was seconded by Councilman Dalina.

Roll Call: Councilpersons Novak, Buchanan, Dalina, Enriquez, Kilpatrick, McGill, all ayes.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Councilman Enriquez moved the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of August, 2019.

- Motion seconded by Councilwoman Novak.

B) Application for a **Special Event** received from the following:

- 1) **St. Stan's School HSA** to conduct Trunk or Treat event on October 26, 2019 on School property.

- B) Approved.

- C) Committee Reports – Councilman Enriquez reported on various recreation sponsored events and thanked all departments, the Recreation Advisory Board and all that were involved in Sayreville Day, blast from the past car show and Woofstock for their hard work. All events were a huge success.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes be received & Filed.

- 1) Water & Sewer Director's report for the month of Aug., 2019.

- Motion seconded by Councilman Buchanan.

- B) Committee Reports – Councilwoman Kilpatrick ask that the Business Administrator reach out to Dr. Labbe to set up a meeting to discuss an alternate way to drop off students to alleviate a dangerous condition the traffic is creating in the morning and afternoons. She said there is a major issue with cars dropping off at Middle School. She expressed her concerns for the students as well as emergency responders not being able to move through traffic. Council President Buchanan asked that he also reach out to the County to perhaps extend the road utilizing the western portion of Washington Road. Councilwoman Kilpatrick also suggested getting the boards support in having student dropped off at Burkes Park which has a roundabout at the top and a traffic light to help move traffic safely.

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports:**

Council President Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of August, 2019.

- Motion seconded by Councilwoman Novak.

- B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Sayreville Recreation Wrestling on Nov. 9 & 10, 2019.

B) Approved

- C) Request from **Wilbur Terrace resident** for the speed limit along Main Street be changed from 45mph to 35mph from the Main Street Extension past her development.

C) Refer to Police Traffic.

D) Committee Reports: 1) _____

➤ **MAYOR – Kennedy O’Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Authorization to renew Reliance Insurance Group, LLC (a division of Acrisure) as our insurance broker for health services for the years 2019 and 2020.

- Resolution.

2) Authorization to renew health insurance services with Aetna Health Management, LLC for the contract year 2019 (housekeeping).

- Resolution.

3) Authorization to renew NAIMC as our Risk Management Consultants for the years 2019 and 2020.

- Resolution.

- Planning & Zoning/Construction

- Public Safety

1) Authorization to award a contract to Value Added Voice, LLC for the replacement of Public Safety 9-1-1 Call Logger through NJ State Contract T0109/A83908 in an amount not to exceed \$35,496

- Resolution.

2) Authorization to appoint Sarah Bardsley as School Traffic Guard.

- Appointed at Council Meeting.

- Public Works

1) Authorization to award a non-fair and open contract to Halecon Construction for the resurfacing of Boehmhurst Ave. basketball court in an amount not to exceed \$30,600.00

2) Authorization to award a contract for the Mechanics Garage Addition to Murray Paving and Concrete under the ESCNJ Cooperative Purchasing agreement in an amount not to exceed \$140,000.00.

- Approved by motion tonight. Resolution to memorialize for 10-15-19.

- Recreation

***1) Authorization to award contract for Soccer Complex Playground Resurfacing to Rubber Recycle through NJ State Contract #16-FLEET-00121 in an amount not to exceed \$110,400.00.

- Resolution.

- Water & Sewer

1) Authorization for CME Associates to prepare plans and specifications for the replacement of a 12” water main in the area of Tennant Brook along Bordentown Avenue.

- Resolution.

2) Authorization to award a contract to Helix Technology Group for security enhancements at the Water Treatment Plant in an amount not to exceed \$692,200.

- Resolution.

➤ **C.F.O. – Denise Biancamano** - None

➤ **BOROUGH ENGINEER -Jay Cornell** - None

➤ **BOROUGH ATTORNEY - Michael DuPont**

- 1) Authorization to execute the Amended Development Fee Assessment and Allocation Agreement between the Borough of Sayreville; Sayreville Economic & Redevelopment Agency and Sayreville Seaport Associates Urban Renewal, L.P.

- Resolution.

➤ **EXECUTIVE SESSIONEXECUTIVE SESSION – No Items**

➤ **PUBLIC PORTION**

At this time Council President Buchanan opened the meeting to the public for any and all questions or comments.

Those appearing were:

- Ruth Ann Mahoney, 2 Gerard Place, Parlin

Agreed with Councilwoman Kilpatrick with regards to the traffic at the schools.

Drivers are not obeying traffic guards and students are in danger.

She said she met with Police Officer Brian Braile regarding Ernston / Washington Road issue.

Councilwoman Kilpatrick asked if Sgt. Braile had put recommendations forward regarding that issue. She asked for his recommendations to be on the next agenda.

- There being no further questions or comments, Councilwoman Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:20 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved: _____